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Minutes of the Board of Women Managers of the Pan-American Exposition

January – March 1901

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SEVENTH MEETING.

The seventh meeting of the Board of Women Managers of the Pan-American Exposition was held at #570 Ellicott Square, on Thursday morning, February 7th, at 11 o'clock, the President, Mrs. William Hamlin, in the chair.

Present ;-Mrs. Albright, Dr. Bender, Mrs. Becker, Mrs. Hamlin, Mrs. Hauenstein, Mrs. Horton, Mrs. Kingsley, Mrs. Mynter, Mrs. Moot, Mrs. McGowan, Mrs. Townsend, Mrs. Waterman, Mrs. Wheeler.

Absent ;- Mrs. Bush, Mrs. Cary, Miss Damer, Mrs. Desbecker, Mrs. Griffin, Mrs. Gray, Mrs. Gavin, Mrs. Mack, Mrs. Rogers, Mrs. Root, Mrs. Schoellkopf, and Miss Stanton.

After roll call, the minutes of the January meeting were read and accepted.

The Secretary read the following report from the chairman of the Executive Committee of the Women's Board.

#568 Ellicott Square,

Buffalo, New York, February 6th, 1901.

The chairman of the Executive Committee of the Board of Women Managers of the Pan-American Exposition begs to submit the following report to February 6th, 1901.

Four meetings of the Executive Committee have been held since the last meeting of the Women's Board.

Session of January 10th.

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Mrs. John Miller Horton, chairman of the Committee on

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Entertainments and Ceremonies,reported a meeting of her committee,at which it was decided to send an invitation to the Federation of Women's Literary and Educational Organizations of Western New York to a tea to be given in honor of the Western Federation at the Women's Headquarters on the Exposition grounds,Friday afternoon, June 7th. The Federation is to hold its annual convention in Buffalo,June 7th and 8th.

Mrs.Charles Cary,chairman of the Fine Arts committee, reported a meeting of the sub-committee on Fine Arts of which William A.Coffin is chairman. She read a circular letter issued by the committee regarding its plan for a fireproof building in which to place the art exhibit at the Exposition,as the Albright Art Gallery will not be ready in time. She further reported the committee's approval of Mr.Coffin's plan of appointing throughout the country an honorary board on art exhibits,to be made up of art lovers and collectors. It is to be the mission of this committee to assist in securing an adequate exhibit of American art at the Pan-American Exposition.

Mrs.Adelbert Moot,chairman of the committee on Clubs and Organizations,presented a report from her committee,reading a folder which is to be issued by her committee and sent to all the women's clubs and organizations in the Americas. The folder was approved.

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Mrs.Tracy C.Becker, chairman of the Committee on Applied Arts,presented a report of her committee's plan for a collective exhibit recommending that an application be made for allotment of space 10 x 12 feet in the Manufactures Building,in which to place this exhibit. -- The recommendation was concurred in.

Session of January 17th.

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The chairman of the Committee on Entertainments and Ceremonies reported that her committee had extended an invitation to the New Jersey State Federation of Women's Clubs to a tea in the Women's Building on New Jersey Day, the date to be announced later.

Regarding the badge for the Board of Women Managers,which was approved by the Board at its last meeting,Mrs.Horton,who had the matter in charge,reported that the badge had been sent to the Director General,and would be forwarded to the Executive Committee for approval. The Secretary was authorized to urge the Director General to have the selection made as soon as possible,so that the members of the Board who are to attend the Congress of the Daughters of the American Revolution in Washington in February might have their badges to wear on that occasion.

Mrs.Horton called the attention of the Executive Committee to the Congress of the Daughters and recommended the issuing of a circular to be distributed among the

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delegates and visitors to the Congress. --The recommendation was approved and a special folder was ordered for this purpose.

The chairman of the committee on Applied Arts requested that, in order to meet the demand for space in the collective exhibit, the space taken in the Manufactures Building be 24 x 24 feet, instead of 10 x 12 feet as at first recommended.--The recommendation was concurred in.

Session of January 31st.

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Dr. Ida C. Bender, chairman of the committee on Education, reported a meeting of her committee, at which correspondence between her committee and Dr. S. H. Peabody, Superintendent of Liberal Arts, was considered, and the portion referring to nurses' associations was referred back to the Nurses' Association of Buffalo, the committee feeling that this Association, which asked for and was granted space for an exhibit, should again take up consideration of the matter. The chairman further reported that a meeting of superintendents of education was to be held in February, and that a resolution was adopted by the committee, authorizing the chairman to arrange at this meeting, if desirable, for educational conferences at the Pan-American Exposition.

The chairman stated that it was probable the Chapter House could be used for these conferences. --The resolution of the committee on Education was approved and affirmed

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by the Executive Committee.

The Secretary read the following communications ;-

The New York State Federation of Women's Clubs gratefully accepts the kind invitation of the Women Managers of the Pan-American Exposition of nineteen hundred and one to hold its next annual convention at Buffalo. The executive board has appointed the meeting for the eighth, ninth, and tenth of October, and anticipates with the co-operation of Buffalo's club women a convention that will be ever memorable in the history of the Federation.

Cordially and fraternally,

Louise van Loon Lynch,

Corresponding Secretary.

#301 James Street, Syracuse,

January the twenty-third.

-:-

Buffalo, New York, January 23rd, 1901.

To the President of the Board of Women Managers ;-

Having reference to the action of the Executive Committee, as outlined in the letter to Miss De Forest, I beg to say that I will have a firm undertake the manufacture of the badge at once, and will let you know of its progress.

Concerning the furnishings and fittings of the

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Woman's Building, I desire that this shall be taken up directly by you, or under your direction, and that when you have concluded the same that you have Miss De Forest prepare a regular form of requisition on the different firms for the materials selected by you. These requisitions are to come to me in due form for signature, and it will then be a metter of record for the Auditor when the bills from the different concerns reach him.

Very respectfully,

(signed) Buchanan,

Director General.

-:-

Buffalo, New York, January 23rd, 1901.

To the Secretary of the Board of Women Managers ;-

For your information I beg to advise you of the following action of the Executive Committee at its meeting on January 19th;-

"Requesting authority to have prepared and presented to each member of the Board of Women Managers and to the Honorary members of the Board an official badge, the design for which accepted by the Board of Women Managers was attached.-- The request was granted.

Recommending an appropriation of $1500.00, to be expended under the direction of the President of the Board of Women Managers for furnishings and fittings for the

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Woman's Building.--The recommendation was concurred in."

Very respectfully yours,

(signed) Buchanan,

Director General.

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The President of the Women's Board stated that she had visited the Woman's Building on the Exposition grounds, and had afterwards conferred with the Director General regarding an appropriation for furnishing the house. The letters to the President and the Secretary of the Women's Board were the result of this conference. As the President is responsible for the expenditure of the appropriation, she stated that she must necessarily be on the committee, but wished to have some one associated with her in the work, and therefore appointed Mrs. Charles Cary as her assistant on the furnishing committee.

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Session of February 7th.

The chairman of the committee on Clubs and Organizations reported that a number of national associations and organizations of women had asked to be allowed to register at the Exposition grounds. She suggested the registration of visiting club women would largely add to the interest of such women attending the Exposition and that the various women's organizations in Buffalo would doubtless be glad to attend to the registration desk if it were placed in the

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woman's administration building. She further asked that if the Executive Committee approved such a plan, a statement regarding the arrangement for registration should be included in the folder issued by the committee on Clubs and Organizations. The plan was approved by the Executive Committee and the additional data will be included in the folder.

Reports to the Director General.

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Five weekly reports have been sent to the Director General since the last meeting of the Women's Board.

Report of January 4th.

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The Director General was informed of the action of the Executive Committee at its session on December 31st, including the issuing of the folder by the committee on Clubs and Organizations, and the recommendation of the committee on Applied Arts to take space for the collective exhibit. A report of the January meeting of the Board of Womem Managers was given, and appended was a copy of the report of the chairman of the Executive Committee to the Women's Board.

Report of January 11th.

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The Director General was informed of a meeting of the Applied Arts committee on January 7th at which the

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chairman was authorized to report to the Executive Committee in favor of taking space in the Manufactures Building 10 x 12 feet in which to arrange for a collective exhibit; also of the meeting of the Executive Committee on January 10th, at which the recommendation of the Applied Arts committee was concurred in.

Report of January 18th.

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The Director General was informed of a meeting of the Applied Arts committee on January 14th in which it was decided that, in view of the many applications for space under the collective exhibit plan, the committee was justified in asking for larger space that it had at first contemplated and the chairman was authorized to ask the approval of the Executive Committee to taking space 24 x 24 feet in the Manufactures Building, selecting what is known as one of the dark rooms, opening into the court. A report of the meeting of the Executive Committee was also included in the report to the Director General.

Report of January 25th.

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In this report the Director General was informed of the increasing number of applications for space in the collective exhibit, and his attention was called to the fact that the Superintendent of Manufactures had not definitely assured the Applied Arts committee that it could have the

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use of the space for which application had been made for a collective exhibit. The Director General was requested to take up the matter and let the Applied Arts committee know his decision without delay, so that definite assignment of space could be made to applicants for exhibits.

The Director General was also informed that Pan-American talks were being given before the women's clubs of Western New York, by the chairman of the committee on Publicity and Promotion and by the Secretary of the Women's Board. Also, that a number of articles for the New York papers, and a general article on the Woman's Building had been sent out during the week by the Secretary of the Women's Board.

Report of February 1st.

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The Director General was informed that a single subject meeting of the Federation of Women's Literary and Educational Organizations of Western New York was held in East Aurora on Saturday, January 26th, which was attended by the chairman of the committee on Publicity and Promotion, by Mrs. Charles F. Kingsley, of the committee on Clubs and Organizations, and by the Secretary of the Women's Board, the latter making a short address before the Federation, extending to the individual members the greetings of the Board of Women Managers, and giving a talk on the objects and purposes of the Exposition. Four hundred

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badges, four hundred buttons, and five hundred Exposition advertising cards were distributed among those attending the meeting of the Federation and in the Roycroft Printing Shop.

The action of the Applied Arts committee at its meeting on January 28th was included in the report to the Director General, the committee deciding, after a conference with the Superintendent of Manufactures, to visit the Manufactures Building in the afternoon, and to see the section reserved for the Applied Arts committee exhibit.

The Director General was informed that on Tuesday, January 29th, the Secretary of the Women's Board gave an Exposition talk before the Parish Benevolent Society of Westminster Presbyterian Church, illustrating the address with lantern slides. A similar talk was given by the Secretary in the evening at Welcome Hall.

The proceedings of the Executive Committee of Thursday, January 31st, were included in the report to the Director General with the announcement that the President of the Women's Board had appointed Mrs. Charles Cary as her assistant on the furnishing committee for the Woman's Building.

Respectfully submitted.

(signed) Kate L. Hamlin,

Chairman.

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The Secretary read the following letter from the National Council of Women ;-

#218 Third Street,N.W.,

Washington,D.C.,February 6th,1901.

Miss Marian De Forest,

Secretary Woman's Department,

Pan-American Exposition,

Buffalo,New York.

My dear Miss De Forest ;-

As our National Council of Women have accepted your very cordial invitation to hold our next Annual Executive in Buffalo during the Pan-American Exposition,our members feel a great interest in everything pertaining to the arrangement of the different congresses as well as our own. I receive many enquiries from our affiliated organizations to know if we have any data regarding the same. It would be of mutual benefit if you would be so good as to send me any printed matter you may have and I will see that it is sent to the periodicals published by our societies and thus reach a large number of persons. Many of us hope to be able to stay long enough in Buffalo to attend some other congresses besides the N.C.W.

I hope everything is progressing favorably with your preparations. Surely from what we read we may hope to be much benefited by what we shall see in Buffalo. I was Secretary of the Woman's Board of the Atlanta Exposition

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and also the foreign representative of that body so I can sympathize with you in the amount of work which must be undertaken.

With kindest regards, I am,

Faithfully yours,I.H.N.,

(signed) Kate Waller Barrett.

-:-

Mrs.John Miller Horton, chairman of the committee on Entertainments and Ceremonies,described the folder issued by the Board of Women Managers to be sent to the Daughters of the American Revolution. The chairman stated that copies of this folder are to be distributed at the National Congress of the D.A.R. in Washington.

Mrs.Adelbert Moot, chairman of the committee on Clubs and Organizations, described the folder issued by her committee,stating that the cover design was by Mrs.John Clark Glenny,and was a very beautiful conception of "The Maid of the Mist",and that the design on the back of the cover was the badge of the Women's Board. She reported her conferences in New York with Mrs.Zabriskie,President of the New York State Federation of Women's Clubs,and with Mrs. Larned,President of the Household Economic Association, stating that the Association would meet in Buffalo on Monday,Tuesday,and Wednesday of the second week in October. Mrs.Moot said also that she met in New York officers of the

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Daughters of the Confederacy,and thought that a Confederacy Day would be arranged for during the Pan-American Exposition. She said that the object of the Daughters of the Confederacy is to keep alive the true history of the South ,and it is deemed advisable by the organization not to hold its annual convention north of the Mason and Dixon line. Mrs.Moot reported a conference with Mrs.Nathan,President of the Consumers' League,which holds its 1901 convention in Chicago. She said that Mrs.Nathan would try to arrange for a mass meeting in Buffalo during the Pan-American Exposition.

A conference with Miss Wilkinson,secretary of the League of Working Women,and with Miss Virginia Potter, President of the New York League of Working Women,was also included in Mrs.Moot's interesting report.

Mrs.Tracy C.Becker, chairman of the committee on Applied Arts,gave a detailed report of the work of her committee and expressed her deep appreciation of the work of the individual members.

Mrs.Alfred G.Hauenstein, chairman of the committee on Publicity and Promotion,gave an enthusiastic account of the Pan-American mass meeting held at Niagara Falls on Monday,February 4th,at which she addressed a large number of women. The meeting was under the auspices of the Monday Class of Niagara Falls,and four other women's clubs were invited. The Presbyterian Church was filled with an interested audience. She also spoke briefly of the Pan-

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American mass meeting in Jamestown on February 6th, at which Dr. Ida C. Bender, chairman of the committee on Education, and the Secretary of the Woman's Board, spoke in the interests of the Exposition.

Dr. Ida C. Bender, chairman of the committee on Education, stated that a meeting of superintendents of education will be held in Chicago the latter part of February, which she hoped to attend and to interest the superintendents and others in securing educational conferences in Buffalo during the Pan-American Exposition. She also spoke briefly of the educational exhibit, and said that, while the local exhibit is comparatively small, it will be very representative and of great interest to the student of education.

Mrs. William Hamlin, President of the Women's Board, stated that with Mrs. Cary, who is her associate on the house furnishing committee, she had consulted with Mr. Turner, Director of Color, and with Miss Thorpe, who has charge of the interior decoration of the Exposition buildings, regarding the Woman's Building, and that the colors of the walls had been decided upon. The furnishing of the club house has not yet been taken up, but the committee is securing estimates and sending for price lists.

Mrs. Herman Mynter, secretary of the committee on Education, spoke briefly of the work of her committee.

On motion of Dr. Bender, seconded by Mrs. Hauenstein,

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the meeting was adjourned.

Respectfully submitted.

Marian Ple. Lovett

Secretary.

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EIGHTH MEETING.

The March meeting of the Board of Women Managers of the Pan-American Exposition was held at #570 Ellicott Square, on Thursday morning, March 7th, at 11 o'clock, the President, Mrs. William Hamlin, in the chair.

Present ;-Mrs. Cary, Miss Damer, Mrs. Desbecker, Mrs. Hamlin, Mrs. Hauenstein, Mrs. Horton, Mrs. Kingsley, Mrs. Mynter, Mrs. McGowan, Miss Stanton, Mrs. Waterman, Mrs. Wheeler, and Mrs. Bush.

Absent ;-

Mrs. Albright, Dr. Bender, Mrs. Becker, Mrs. Griffin, Mrs. Gray, Mrs. Gavin, Mrs. Moot, Mrs. Mack, Mrs. Rogers, Mrs. Root, Mrs. Schoellkopf, and Mrs. Townsend.

After roll call and the reading of the minutes, which were accepted as read, the Secretary read the following report from the Chairman of the Executive Committee ;-

#568 Ellicott Square,

Buffalo, New York, March 7th, 1901.

The Chairman of the Executive Committee of the Board of Women Managers of the Pan-American Exposition begs to submit the following report to March 7th, 1901.

Two meetings of the Executive Committee have been held since the last report.

Session of February 21st.

The chairman of the committee on Clubs and Organ-

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izations presented an extremely interesting report, giving a list of the women's organizations that have arranged either to hold conventions in Buffalo during the Pan-American Exposition or to have a day at the Exposition grounds. She gave the following dates ;-

Federation of Women's Literary and Educational Organizations of Western New York, June 7th and 8th, meeting in the parlors of the Delaware Avenue Baptist Church.

The Daughters of the American Revolution have had June 14th, Flag Day, set aside for the D.A.R. at the Exposition.

The National League of Women Workers meets either the last week in August or the first week in September, for four days, at Union Hall, Women's Union Building. Five hundred delegates are expected to attend this convention.

The National Consumers' League will hold a mass meeting on the grounds on one of the four days, September 25th, 26th, 27th, or October 1st.

The New York Federation of Women's Clubs will meet in the hall of the Women's Union building October 8th, 9th, and 10th, with a mass meeting in the Temple of Music on October 9th.

The National Household Economic Association meets in Union Hall, Buffalo, October 16th, 17th, and 18th.

The National Association of Collegiate Alumnae meets in this city October 24th, 25th, and 26th. The place of

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meeting has not yet been determined. The chairman further announced that she had engaged rooms for two hundred delegates to the New York State Federation, and that Mrs. Charles F. Kingsley of Buffalo had been appointed chairman of the committee on credentials. The chairman reported the receipt of a letter from Mrs. Reed, President of the New York Chapter of the Daughters of the Confederacy, stating that a special meeting of her chapter had been called to consider the holding of one day's session in Buffalo during the Exposition. Mrs. Reed further said that she had written to the other chapters concerning the plan.

The National Council of Women will hold its convention in Buffalo in October, but the day has not yet been determined.

The chairman of the committee on Publicity and Promotion presented an extremely interesting report of the work of the individual members of her committee, mentioning a Pan-American address made recently before the men's club in one of the large churches in Buffalo. Letters and advertising matter have been accepted by the editor of the International Messenger, a woman's paper published in Louisville, Ky. Plans for distributing literature to the officials of the L.C.B.A., which has a membership of sixty thousand, are also under consideration. The chairman further announced that Pan-American advertising matter has

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been sent for distribution to the State Federation of Tennessee, and also, by request, to North Dakota, the distributing agent being the principal of a state school in that section who is also correspondent for three western newspapers. The Beck design in plaster has been sent by the chairman of the committee on Publicity and Promotion to the President of the New York State Federation and also to the President of the Western New York Federation. Pan-American meetings have been arranged by the chairman for Salamanca and Orchard Park. President Rees of Rochester University has requested that an Exposition talk be given before the students of that institution, and an invitation for a Pan-American address has been received from the Woman's Council of Rochester. Correspondence has also been opened with ladies in Toledo for the same purpose.

The chairman of the committee on Fine Arts reported that the exhibit proposed by Mrs. Brainerd of New York of the St. Nicholas pictures in black and white must be referred to the Director of Fine Arts or his assistant.

The chairman of the committee on Applied Arts reported verbally her conference with the Director General, in which she asked him many questions regarding the Applied Arts committee exhibit, giving him a statement of the applications already received. She also read the following letter from the Director General to A.M. Wheeler, Superintendent of Manufactures ;-

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New York, February 18th, 1901.

To Wheeler ;-

Referring to the attached papers, which please transmit to the Secretary of the Board of Women Managers for their information and that they may retain copies of all I have to say,- first of all, I desire to have the room assigned to the Women's Board show that, so far as your division is concerned, it has been set aside for the exhibits secured by the Women's Board and that the returns which may be received from the space therein, will be made separately by the Women's Board through your office and then credited to your room on the books of this office in accordance with the following arrangements which you will consider as authoritative in connection with the question of exhibits therein.

First, I desire that the Board of Women Managers shall have the widest latitude possible within which to secure creditable and satisfactory exhibits of women's work in this space, hence no fixed charge for space will be adhered to by them. I want them to be permitted to make such selections of exhibits of laces and of other artistic work connected with womankind as in their judgment will be fit and proper and creditable to working people, who may not be able to pay an extravagant price for space in which to exhibit. The exhibits are to be recommended to your office by the President of the Board of Women Managers through

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the committee of that Board which may have charge of the subject; together with the arrangement come to in every instance between the Board of Women Managers and the exhibitor with regard to the subject matter. You will then issue a formal permit for the space in accordance with such terms and conditions and catalogue the exhibit, if competitive, that is to say if it is one made by a producer or manufacturer. If, on the other hand, certain of the exhibits therein are, as I believe they will be, shown merely to stimulate interest and encourage effort on the part of artisans in lace work or other similar work, such exhibits might be considered with propriety educational, and it is therefore not necessary to say that no space charge should be made therefor.

I want to leave the question of extent and character of such exhibits as this to the Women's Board and merely adding that the greatest care should be taken to see that such exhibits are of the highest intrinsic merit and really educational. Further such exhibits cannot be accepted as exhibits for competition.

The design for cases and wall treatment in the room I think should be treated as a whole and separately from anything outside, and I should like to have you arrange in some way for lighting the room, either through some exhibitor or by taking it up with the Department of Works.

It is desirous and necessary that the Board of Women

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Managers shall clearly set out and outline exactly what they wish to do on the walls of the room and on the ceiling. Let them arrange all of these things, furnish their plans, and have it decided definitely what they want to do in the room, how many educational exhibits such as that referred to above they wish to take care of, and then have the matter formally confirmed by you, so that the records of our office may in all instances show exactly what they have done. I do not want this room to become a cheap gathering together of things merely produced by womankind. I want the room to be distinctly creditable to the Exposition on account of the things that are in it, and if the Board of Women Managers feel that this latter aim cannot be attained it would be best to go as far as possible and then leave the rest of the matter to be taken up by you with something else, but I would make no exhibit of men's work in the room except as a last resort, and only then after you have consulted me in the premises.

Please transmit a copy of this or the original to the Secretary of the Women's Board, with a copy of all the papers herewith attached.

Very truly yours,

(signed) Buchanan.

-:-

The Executive Committee decided that on condition that the Director General allows the exhibit of Applied

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Arts to include the work of men as well as of women, the committee be authorized to continue its arrangement for a collective exhibit.

The Executive Committee also authorized Don Fernando Staud y Ximenez to dedicate his book to the Board of Women Managers of the Pan-American Exposition. This book is to be printed in Spanish ;will contain one hundred and eighty pages of Spanish prose and verse, coats of arms and flags of Central and South America, Canada, Cuba, and Porto Rico. The hymns of the South American Republics will be printed in verse and the patriotic songs of North America in prose.

The Chairman appointed the following committee on Location, which will have in charge the securing of lodging and boarding houses for women visiting Buffalo during the Exposition months;- Mrs. John W. Bush, chairman ; Mrs. Charles F. Kingsley, Mrs. Norman E. Mack, Mrs. Elizabeth B. McGowan, and Mrs. Herman Waterman.

The Secretary read the correspondence with the Director General, relative to the setting aside of June 14th, Flag Day, for the Daughters of the American Revolution day on the Exposition grounds.

Session of March 5th.

The chairman of the committee on Entertainments and Ceremonies presented an extremely interesting and entertaining account of her visit in Washington, as a delegate to the

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National Congress of the Daughters of the American Revolution at which she presented an invitation to the D.A.R. for June 14th,Flag Day,which has been set aside by the Exposition management as Daughters of the American Revolution day.

The chairman of the committee on Clubs and Organizations reported that the New York State Household Economic Association desires to hold a meeting in Buffalo during the Exposition .

The chairman of the committee on Publicity and Promotion reported that she had supplied three classes in three schools with advertising matter,including a quantity of buttons,which are in much demand. Ten new invitations for talks on the Pan-American Exposition have been received from women's clubs, principally in Western New York. She also spoke briefly of the success of the Pan-American meeting in Medina on Monday,March 4th, at which she addressed a large audience at the home of Mrs.Weld. The meeting was originally arranged to be held at the home of Mrs.Henry A. Childs,but,owing to the large number who desired to attend, a larger house was necessary. In the evening Mrs.Childs gave a Pan-American dinner.

A communication from Miss Ruth Ashley Hirshfield of New York regarding a model nursery was considered by the Executive Committee,and laid on the table pending the arrival of Miss Hirshfield,who desires to present her plan in person.

The chairman announced that Mrs.John W.Bush,who was

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appointed chairman of the committee on Location, had found it impossible to serve and had therefore resigned as chairman and as a member of the committee. The chairman appointed Mrs. Charles F. Kingsley chairman of the committee on Location, but will not add a fifth member of the committee unless it becomes necessary.

Director General's Reports.

Four reports have been presented to the Director General since the last meeting of the Women's Board.

Report of February 8th.

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The Director General was informed of a meeting of the Applied Arts committee on February 4th, at which a conference was held with the Superintendent of Manufactures regarding space in the Manufactures and Liberal Arts Building for its collective exhibit. He was also informed of the meeting in Jamestown on February 6th, at which the chairman of the committee on Education and the Secretary of the Board of Women Managers spoke before the women's clubs in Y.M.C.A. Hall, which was completely filled. He was notified of the business transacted by the Executive Committee at its session of February 7th, including an interesting report from the chairman of the committee on Clubs and Organizations. He was told of the action of the Executive Committee in setting aside a room or part of a room in the Woman's Building for

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registration purposes,where club women visiting in Buffalo will be allowed to register. The Daughters of the American Revolution and the National Association of Collegiate Alumnae will have special registration books in addition to the general registration. Attached to the Director General's report was the report of the chairman of the Executive Committee to the Board of Women Managers at its February meeting.

Report of February 15th.

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The Director General was notified that the chairman of the committee on Entertainments and Ceremonies and other members of the Board had gone to Washington to attend the National Congress of the Daughters of the American Revolution,at which the chairman of the Committee on Entertainments and Ceremonies was to address the D.A.R. and invite the Daughters to the D.A.R. day on the Exposition grounds on June 14th,Flag Day.

Report of February 22d.

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The Director General was informed of the proceedings of the Executive Committee at its session on February 21st,at which the committee on Location was appointed, and the chairman of the committee on Clubs and Organizations presented a list of women's organizations which are to meet in Buffalo during the Exposition. He was told of the

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Pan-American talks arranged for by the chairman of the committee on Publicity and Promotion. The Director General was also informed that the Executive Committee had decided that in case he would allow the exhibit of the Applied Arts Committee to include the work of men as well as of women, the Executive Committee authorized the Applied Arts committee to continue its work.

Report of March 1st.

-:-

The Director General was informed that the Applied Arts committee is anxious to avail itself of his suggestion that in cases where it seemed expedient an exhibit educational in its nature may be admitted free of charge, with the understanding, however, that it is not eligible for award.

Attached to the report of the Director General was the following correspondence ;-

February 23d, 1901.

Miss Marian De Forest ;-

Secretary Board of Women Managers.

My dear Miss De Forest ;-

I have before me your note of the 22d inst. with regard to the action taken at the meeting of the Executive Committee of the Board of Women Managers, concerning the installation of exhibits to which I referred the other day in connection with the work being done by the Applied Arts committee. I think you should know that an

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exhibit of arts and crafts work is being arranged by the National Art Club in the Court of the Manufactures Building, and hence it appears to me as possible that a duplication of effort and a lack of coherence may be brought about if that exhibit and the one to which you refer should both be carried out. Might it not be best for you to have Mrs.Becker write to Mr.Dekay of the Art Club and see if you cannot in that manner accomplish all your Board has in mind. If so, I assume that the space would not be required that is now assigned to you. Please see me if you wish to. Would it not be better,if such were the fact, to abandon the matter entirely and take up the question with the National Art Club and make the exhibit in the Court with other work of possibly a similar character made by the different workmen throughout the country ? I am not sure at all but that there will be women's work in the section to which I refer,hence I venture to suggest the propriety of your talking with me on the subject and it might be as well thereafter for you to see or write to Mr.Dekay of the National Art Club concerning the subject.

I am

Very respectfully yours,

(signed) Buchanan,

Director General.

-:-

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Buffalo, New York, February 26.1901.

Mr. Charles Dekay,

Secretary National Art Club,

#37 West 34th Street, New York, New York.

Dear Sir ;-

The Director General of the Pan-American Exposition has requested me to communicate with you relative to the proposed exhibit of arts and crafts arranged by the National Art Club in the Court of the Manufactures Building.

The Committee on Applied Arts of the Board of Women Managers is planning for a collective exhibit of Applied Arts, which will occupy a desirable section of the Manufactures Building. The Director General is anxious that there should be no duplication of effort or lack of coherence in the exhibits arranged for by your club and by the Applied Arts committee, and I therefore beg to take up the matter with you, and see if we cannot reach a satisfactory conclusion, securing an adequate display both for your Club and for the Applied Arts committee, without one exhibit in any way interfering with or duplicating the other.

As I understand from the Director General, you have space assigned you in the Court of the Manufactures Building in which to make a representative arts and crafts exhibit, embodying not only the work of the members of your own Club but of associations banded together for a similar purpose. The exhibit is, I understand, to be educational

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in its nature and the Applied Arts committee has no desire to have its exhibit in any way conflict with that arranged for by you.

We have a number of applications on file for space in the collective exhibit,including lace,embroidery,pottery, china painting,rug weaving,leather work,etc. In some instances we have found that those wishing to make worthy exhibits are unable to meet the cost,and it may be possible that occasionally we will have to grant free space,although in the majority of cases,we expect to charge.

The plan of the Applied Arts committee has been to furnish cases and attendants,and the exhibits placed in its section will be open to competition for award,with the exception of those granted free space,should it be deemed best to make this latter concession. Can you give me definite information regarding your own plans for an arts and crafts exhibit so that we may be able to bring about either a combination of interests or to prevent duplication ? I enclose a circular letter issued some time ago by the Applied Arts committee,which will give you an outline of its plan.

In the section reserved for you is woman's work to be admitted ? If so,on what conditions ? Is any charge to be made for the placing of exhibits in your section,or is everything to be free ? Who is to bear the expense of your exhibit ? I understand from the Director General that free space has been assigned you,but there must be

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incidental expenses to be met by some one. Is this done by the exhibitor,or by your Club, or by whom ? Do the exhibitors pay the cost of transportation and installation at the Exposition,and also the return charges ? Are any of the exhibits eligible to competition ? Are any offered for sale,-that is,to be delivered at the close of the Exposition ? Are orders for duplicates taken ? While I greatly dislike taxing you with so many questions I would like a comprehensive statement from you,so that the matter may be taken up by the Applied Arts committee and prevent, as I before stated,any conflict of exhibits. It will obviously be an error to have two exhibits of arts and crafts in the Manufactures Building,but it is possible that some applications for space received by you might be turned over to us,and,on the other hand,some that we do not feel justified in accepting might find a place with you. I feel sure that by co-operation we may succeed in making one or the other of these exhibits a great success,or,should it be deemed necessary,the Applied Arts committee might modify its plans to prevent any infringement upon yours.

Hoping to receive a reply from you at an early date,and thanking you in advance for the favor, I have the honor to be

Very truly yours,

(signed) Marian De Forest,

Secretary.

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The Director General was informed that requests for Pan-American talks have been received by the chairman of the committee on Publicity and Promotion and by the Secretary of the Women's Board from Medina, Fredonia, Randolph, Batavia, Le Roy, Hamburg, Rochester, and other Western New York cities and towns.

Respectfully submitted.

(signed) Kate L.Hamlin,

Chairman .

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Mrs.John Miller Horton, chairman of the committee on Entertainments and Ceremonies, gave a spirited and interesting account of the annual congress of the National Society of the Daughters of the American Revolution, held in Washington in February, to which she was a delegate and at which she presented an invitation to the Daughters for D.A.R. day at the Exposition grounds on Flag Day, June 14th.

On motion of Mrs.McGowan, seconded by Mrs.Bush, the Board accepted with thanks the report of Mrs.Horton, and expressed its appreciation of her efforts in behalf of the Exposition.

Mrs.Alfred G.Hauenstein, chairman of the committee on Publicity and Promotion, read a few characteristic letters, giving the members of the Board some idea of the variety of the correspondence received by her committee.

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The Secretary reported, in behalf of Mrs. Moot, chairman of the committee on Clubs and Organizations, that the folder issued by the committee was proving sufficiently popular to necessitate ordering a second edition of ten thousand.

On motion of Mrs. Hauenstein, seconded by Mrs. Waterman, the members adjourned until the first Thursday in April.

Respectfully submitted.

Secretary.

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